



## NOTICE OF PRIVACY POLICY

Professors Beyond Borders understands the importance of protecting your personal information, and we have created this Privacy Policy to inform you of how we will use your personal information and how you can communicate with us about your preferences.

*agreement* :: By accessing and/or using the website, you have agreed to 1) abide by the practices described in this Privacy Policy, as may be amended from time to time, and 2) the transfer, processing and maintenance of your personal and sensitive information.

*the personal information we collect* :: Depending on the type of communication or transaction, the personal information we collect may include, but is not limited to, your name, postal address, ZIP code, telephone number, organization name, e-mail address, credit card, bank information or billing information.

*where and when we collect personal information* :: You will be asked to provide your personal information when making donations, registering on certain pages of the site, requesting communications from Professors Beyond Borders, participating in the social networking aspects of the site and/or in other ways as will be described in this Privacy Policy.

*information security* :: Professors Beyond Borders has established safeguards to help protect your personal information, but cannot guarantee that your personally identifiable information will never be disclosed in a manner inconsistent with this Privacy Policy (for example, as a result of unauthorized acts by third parties that violate applicable law). To protect your privacy, Professors Beyond Borders uses passwords to help verify your identity before granting access or making corrections to any of your personal information. All on-line transactions are done on a secure server. This means that information entered on the transaction page is encrypted using SSL (Secure Socket Layer) before transmission. On secure pages, a “closed” lock symbol is displayed in the bottom part of your browser screen and the website address in the address bar at the top of the browser screen starts with an “https” instead of an “http”.

*cookies and pixels* :: A “cookie” is a small piece of data that is sent to your browser from Professors Beyond Borders’ web server and is stored on your computer’s hard drive. Cookies are used to collect non-identifying information about the user, such as Web surfing behavior or user preferences for a specific website. You can manually delete all cookies including persistent ones within your browser privacy settings menu. In addition, Professors Beyond Borders uses “pixels,” or transparent GIF files, to help manage online advertising. These pixels do not collect identifying information.

*website links* :: Professors Beyond Borders contracts and partners with other companies and individuals. As such, we include “links” to other websites from our website. Professors Beyond Borders’ privacy practices may not be applicable at any third-party sites. Anytime you leave the Professors Beyond Borders website, we have no control regarding what information may be collected about you, nor do we control what third-parties might do with the information. It is important that you review any privacy policies on third-party sites carefully.



*sharing your personal information* :: Professors Beyond Borders may use your information to: complete your donations; contact you about our on-going work; discuss employment opportunities and ways that you can further support our efforts to support our mission; fulfill your requests for products, programs, and services; communicate with you and respond to your inquiries; conduct research about Professors Beyond Borders programs, services and outreach; help offer you other programs or services that may be of interest. Except in the limited circumstances outlined below, Professors Beyond Borders will never intentionally share your e-mail addresses, phone numbers or financial information.

**EXCEPTIONS:** Professors Beyond Borders reserves the right to share your personal information in certain situations:

**1. Credit Card Transactions, Electronic Fund Transfers, Payments and On-line Transactions.** Professors Beyond Borders uses third parties to provide credit card, bank, payment and information processing services. If you choose to make a donation on-line, by phone, through the mail or by other means we will share your personal information with our processing service providers. While we believe these other companies will treat your personal information responsibly, we do not own or control them and cannot guarantee your privacy.

**2. Necessity.** If we have reason to believe that there has been some inappropriate interference with or use of our website, communications, or charitable services, or if we have reason to believe that one of the Professors Beyond Borders website users, donors, employees or other related parties may have been injured or may have harmed some other party, we will disclose, without notice to you, personal information as we deem appropriate or if compelled by a legal or regulatory authority.

It may be necessary — by law, legal process, litigation, and/or requests from public and governmental authorities within or outside your country of residence — for Professors Beyond Borders to disclose your personal information. We may also disclose information about you if we determine that for purposes of national security, law enforcement, or other issues of public importance, disclosure is necessary or appropriate.

We may also disclose information about you if we determine that disclosure is reasonably necessary to enforce our terms and conditions or protect our operations or users. Additionally, in the event of a reorganization, we may transfer any and all personal information we collect to the relevant third party.

*changes to privacy practices* :: From time to time, Professors Beyond Borders may revise its privacy practices to address changing technology, security measures and website functionality. We strive to provide you with timely notice of these changes. Please contact us if you have any questions about changes to our practices.